Women’s Caucus Executive Board Meeting Minutes
June 9, 2016
Stone Balloon

Board members present: Robin Andreasen, Kelsey Cummings, Heather Doty, Megan Gaffney, Helga Huntley, Margie Kiter Edwards, Shannon Lennon-Edwards, Katie Meier, Keeley Powell, Christine Scheirer Mangat, Regina Wright

Excused: Jodi Drake, Stephanie Kerschbaum, Elaine Salo, Susan Williams

1. Adoption of the agenda

Agenda was approved.

2. Approval of the minutes from the April meeting

Minutes were approved. M. Gaffney will post to caucus website.

3. Co-Chairs Report

a. New date for President’s Roundtable: Now scheduled for June 20. R. Andreasen and C. Mangat will present; H. Doty also will attend.

b. Meeting with A. Brangman and T. LaPenta: R. Andreasen and C. Mangat introduced the proposed parental leave policy in preparation for the President’s Roundtable.

c. Meeting with Debra Heffernan: C. Mangat met with Delaware House Rep. Heffernan and told her about caucus efforts to propose a parental leave policy to parallel the proposed state policy. D. Heffernan is willing to write a letter of support for the caucus; the board may want to engage UD’s government relations staff in pursuing state support.

4. New Officers

Election results: Faculty co-chair, Heather Doty; staff co-chair (one-year term to replace C. Mangat), Kelsey Cummings; Treasurer, Regina Wright; Secretary: Robin Andreasen. Keeley Powell will represent the Women’s Caucus at regular OEI/DEC meetings. Margie Kiter Edwards will assume responsibility for elections and the Torch Award.

5. Priorities for Next Year

Childcare: Next steps after survey; would be helpful to look at Stony Brook’s policies/arrangements

Parental Leave: Continue advocating for the new policy; look at faculty once staff work is done

Ombudsperson: Revisit this proposal now that there is a new administration?

Other types of leave: Flex time clarification, telecommuting options, sick leave bank

Future ideas: More leave policies clarification such as bereavement and elderly care leave
6. **Publication**: tabled until July

7. **Additional Items**: July and August meeting agendas will include: finishing priorities discussion and looking at mechanisms for making progress on these issues; publication discussion; talking about the website/communications subcommittee in 2016-2017; revisiting the bylaw revisions from last summer and get new bylaws approved.

**Next meeting**: H. Doty will send a poll to find meeting times in July and August.

Meeting minutes submitted by Megan Gaffney