

University of Delaware Association of Retired Faculty (UDARF)
Executive Committee Meeting Minutes
Tuesday, November 11, 2014
Newark Courtyard Marriott. Room 106

Present: Robert Taggart, Michael Arenson, Maxine Colm, Louis Hirsh, Stuart Sharkey, Nick Simon, James Swasey. President Taggart called the meeting to order at 2:00 p.m.

Announcements:

1. President Taggart reminded the Committee that the next UDARF luncheon is Tuesday, December 2 and that our speaker will be Dr. Debra Hess Norris, Chair, Art Conservation, who was the Luncheon speaker four years ago. Her topic will be, "The Preservation of our Global Photo Heritage."
2. He was pleased by the turnout for Dr. Ray Wolters' talk at the *My Intellectual Journey* Series on October 30.
3. A question was raised recently as to whether retirees' spouses are eligible to participate in UD Library Workshops. University policy is to permit this, but only so long as there is space in the workshop. If a workshop fills with active UD faculty members, as it often does, then a faculty spouse will not be permitted to register for it.

Approval of the Minutes for the September 17 meeting:

The minutes were approved with one change: James Swasey indicated that, owing to a miscommunication in the information he received from the Provost's Office, his Treasurer's Report indicated a \$23.94 surplus in the Luncheon Account, when, in fact, it was a \$23.94 deficit. Lou Hirsh agreed to make the correction in the minutes.

Treasurer's Report:

James Swasey reported the following balances:

Main Account:

Beginning Balance	\$5,782.00
UDARF's Newsletter: (printing, folding, postage)	\$432.61
Ending Balance	\$5,349.39

Lunch Account:

Beginning Balance	-\$23.94
Lunch Checks	\$1,003.00
Luncheon Raffle Item	-\$25.00
Ending Balance	\$954.06

Note: Clayton Hall has not yet submitted the bill. The Treasurer also announced that Clayton Hall now includes a parking charge for our luncheons.

Gift Account:

As of 11/05/13 \$1,035.45

Old Business:

1. Donation of Funds

The Treasurer provided the Committee with a 6-year history of the Gift Account, which originated from donations by UDARF members. In the past it has been used to assist the Morris Library and to provide scholarship support to UD graduate students. No withdrawals from the account have been made since 2011. The Committee discussed some possible uses for the money, but reached no conclusion.

New Business:

1. Surpluses in the Main Account

President Taggart noted that there have typically been end-of-year surpluses in UDARF's Main Account. The Committee discussed using these dollars to encourage more retirees (especially the more recently retired) to become active in UDARF. He appointed a subcommittee of Stuart Sharkey and Lou Hirsh to generate ideas for additional programming that might appeal to newer retirees – for example, UDARF nights at an athletic event or at a performance in the Roselle Center for the Arts.

2. Registrations for Luncheons

President Taggart and James Swasey noted that there were several people who signed up for the October 30 Luncheon, but never attended and never paid. The Committee reaffirmed the past practice of requiring those who register, but do not attend, to pay the \$17.00 per person charge unless they cancel at least 7 days before the luncheon.

3. Allowing Non-UDARF Members to Attend *My Intellectual Journey Series* talks

Because of the popularity of the last speaker, there were several members who wanted to bring outside guests. Fortunately, the numbers were not so large as to cause a problem, but the Committee reaffirmed that this series is open only to UDARF members and is not a public event. The only notable exception to this policy would be family members of the speaker.

4. UDARF's \$2,000 Research Fund

President Taggart presented a description of the Research Fund and an application form. The form invites UDARF members to indicate the nature of the research project and to itemize expenses. The maximum grant will be \$500. Applications will be due February 1, 2015 and the recipients will be notified by May 1. Announcements will be placed in the UDARF Newsletter and on the UDARF website.

5. Guidelines for Luncheon Speakers

James Swasey asked what guidelines are given to UDARF's Luncheon speakers. President Taggart replied that speakers are told to speak for 35 minutes followed by an additional 10 minutes for questions.

The meeting was adjourned at 3:20 p.m.