

University of Delaware Association of Retired Faculty (UDARF)
Executive Committee Meeting Minutes
Tuesday, November 10, 2015
Newark Courtyard Marriott. Room 106

Present: Maxine Colm, Louis Hirsh, Stuart Sharkey, Nick Simons, James Swasey, Robert Taggart.
Guest: Bob Stark. **Absent:** Mike Arenson

I. Announcements

President Taggart announced that he was pleased by Barbara Viera's excellent talk, which was very well prepared and well presented. The attendance, however, was disappointing. Only 37 people were in the audience. Treasurer Swasey and Bob Stark mentioned that several people commented on how much they enjoyed the presentation.

II. Approval of Minutes for September 8, 2015

Approved.]

III. Treasurer's Report

Treasurer Swasey noted that there was a deficit at start of year, but it had been covered by money that was shifted from the UDARF Luncheon Account.

The 2015-16 fiscal year began with \$5,782 from Provost's Office. Newsletter printing and postage and the October Luncheon left a balance of \$3,731.45.

We collected \$1,173.50 from the October luncheon.

The UDARF Gift Account has a balance of \$1,035.45.

IV. Old Business

None.

V. New Business

A. December luncheon raffle item

Treasurer Swasey will make a holiday wreath and bring it to the Luncheon for the raffle.

B. How to handle those wanting hard copy of Newsletter in 2016

President Taggart noted that the October luncheon attendees voted overwhelmingly to support the cost-saving measure of producing only a PDF of the *UDARF Newsletter*. This will save hundreds of dollars in printing and postage costs.

President Taggart noted Clella Murray's kind offer at the October Luncheon to print a copy of the PDF for members who do not have access to computers and printers. President Taggart expects that very few members will need this service and noted that this service is designed solely for members who have no computer access. Members who prefer a printed copy will be advised to print the PDF on their own printers.

Secretary Hirsh noted that when a Newsletter is available, he will send out an email to the

UDARF membership with a link to the PDF. He will also continue to post the Newsletters on the UDARF website.

C. Additional programs for 2016?

The Board discussed how best to use the savings from not printing and mailing the *Newsletter*. One possibility is to follow up with Member-at-Large Mike Arenson to set up a date for a Music Department/UDARF collaboration that would feature performances by UD Music majors with a reception afterwards. Another is to subsidize a more expensive menu for the May Luncheon, which typically features the University President as the guest speaker.

Secretary Hirsh noted that effective September 2015 Clayton Hall raised the costs of the luncheons by \$2.00 per person, and has limited the menu selection. The Board discussed the question of whether we should increase the Luncheon cost from \$17.00 per person to \$19.00 or subsidize it from our other funds. Past President Sharkey and Mr. Stark noted that in the past the Provost covered the cost of the room rentals, AV equipment and technician, and the parking, but that the UDARF membership covered the cost of the food. The Board decided to keep the cost at \$17.00 per person for 2015-16, but to re-visit the issue after the new Board (for 2016-18) has been elected.

D. February nominating committee for new board

President Taggart noted that the two-year term of the current Board ends in May 2016 and that we need to establish a Nominating Committee to recommend candidates for the 2016-18 Board. Traditionally, the Nominating Committee has been comprised of three members, one of whom is a member of the current Board and two who are not.

Past President Sharkey noted that in the last cycle, the outgoing and incoming board members met jointly in May so that they could select the speakers for the following year. The Executive Committee agreed that this is a good model and that nominees will therefore have to be selected in time to be voted on at the March Luncheon. The Executive Committee voted to ask Frank Scarpitti, and Louise Little to join President Taggart on the Nominating Committee.

VI. Other Business

Secretary Hirsh noted that it is time to remind members about applying for 2016 UDARF Research Grants. The application form is already available on the UDARF website (<http://sites.udel.edu/udarf/research-funds-for-udarf-members/>). This led to a discussion of how we follow up with grant recipients. The Board decided that grant recipients should write a paragraph for publication in the *UDARF Newsletter* that describes their research and how the grant was used. For the 2015 recipients, this will be voluntary, and President Taggart will contact them about this. In the future it will be required.

The meeting was adjourned at 3:04 p.m.