

**FACULTY SENATE COMMITTEE ON STUDENT AND FACULTY HONORS
October 17, 2003**

MINUTES

130 HULLIHEN HALL

8:30-10:00 a.m.

Members Present: Linda Gottfredson (Chair), Darren Beck, Lilly Burris, Bob Davis, Philip Flynn, Pablo Huq, Katherine Kerrane, Dennis Mertz, Shelley Provost-Craig, Christina Smiraglia, Carl Toensmayer.

- I. Selection of day's recorder.
- II. Minutes of September 26, 2003, approved as written.
- III. Chair's report of activities/events since last meeting
 - A. Technical support for Senate committees. Senate President Karen Stein reported to Linda that the Faculty Senate has made good progress in getting a commitment for technical support from the administration, including a permanent server for the committee's database.
 - B. Alison Award. Linda informed President Roselle of the Alison winner because he had not received any notification from the Senate by October. A general discussion ensued about the award and its administration. Linda will be meeting soon with the secretary of the Alison Society, Gerard Mangone, and will also pursue other possibilities for working with the Society, the chairs, and the deans to improve the number and quality of dossiers the committee receives from the deans. It was also suggested that the word "may" recommend be dropped from the Committee's charge and be replaced by "it recommends."
- IV. Proposal for enlisting student members

Although Senate President Karen Stein has confirmed that it is COCAN's responsibility, not this committee's, to obtain its student members, the Committee has often lacked student members in recent years because COCAN has not been receiving names of potential candidates from DUSC. Katharine Kerrane therefore suggested that the Committee (or COCAN) recruit members from the Dupont Scholars each year, both because the organization is service oriented and because its members are high-achieving students. The Committee liked the idea and suggested expanding the pool to 100-120 students by including the Russell Fellows, Senior Fellows, Writing Fellows, and Alison Scholars. Linda will forward the proposal to COCAN.
- V. Review of Honors Day Booklet project
 - A. Revision of booklet. There has been much progress in revising the University Honors Day booklet. Work continues in determining what awards the departments and colleges

give and how they might be included in college inserts to accompany the Honors Day booklet. This should not be objectionable to donors. The question of gender- and race-specific restricted awards was revisited, and Bob Davis said he would consult the University lawyer about the race-based awards, particularly in light of the recent Supreme Court ruling. Male and female awards seem balanced in number and are probably not a problem.

- B. Student member. Lilly Burris will join this subcommittee.

VI. Review of Database and Website projects

- A. Excellence Database. It was agreed that the MIS team did a superb job automating the database last year. Linda will continue to work with Karen Stein to get technical assistance for maintaining the security and integrity of the Excellence database. She will also work with committee member Diane Wright on finding ways to automate it yet further. The Database Handbook will need to be revised accordingly.
- B. Website content. Most of the Committee's web pages still need to be populated with content. Doing so will require composing text, but may also require deciding some procedures and policies. Phil Flynn, Carl Toensmeyer, and Christina Smiraglia agreed to head up this effort. Linda will scan various relevant documents and post them on the Committee's worksite. She also has also obtained the Committee's archives so they can be searched for other pertinent documents.
- C. Website structure. The draft website is a good start, but needs some redesigning for easier navigation and maintenance. Darren Beck and Dennis Mertz agreed to head this effort, with Linda suggesting that Diane Wright (who could not attend) would also be an excellent addition to the team. There was considerable discussion during and after the meeting about the sorts of assistance that the committee might wish to enlist for this effort.

VII. Other tasks involving SFH policies and procedures

- A. The database-content team will at some point investigate the question of whether Aerospace Studies faculty should be eligible for the Excellence Awards. They currently are not because although they are fulltime UD instructors, they are Active Duty Air Force Officers and thus not UD employees.
- B. Although the Committee had no time to discuss the matter, it was noted that it needs to discuss whether to change or clarify the criteria for the Excellence in Advising Award.

The meeting was adjourned at 10:00.

Respectfully Submitted,
Pablo Huq