

Role Call of Board Members

- **Board Members Present:** *Nathan Roby, Kathryn Lonczewski, Ama Nyame-Mensah, Matt Parkhurst, Allison Rice, Rachel Linstead-Goldsmith, Jenn Nichols.*
- **Board Members Absent:** *Jen Lazo, David Barnes, and Cimone Philpotts.*

Agenda

1. ***New Director of SPPA***
2. ***Fundraising***
3. ***SAPA Board To-Do List***
 - a. **SAPA Board Meeting Schedule/ SAPA General Meeting Schedule**
 - b. **SAPA Resources Page**
 - c. **Professional Development**
 - d. **SAPA Board Budget**
 - e. **Fundraising**
 - f. **SAPA Scholarship**
4. ***Upcoming School Events***

I. New Director of SPPA

- a. Leland Ware is the acting Director of SPPA while Maria Aristigueta is away on sabbatical. He spoke with Nathan (president) and he wants SAPA to really reach out to new International students. He stressed the importance of including international students in programming/events

II. Fundraising

- a. SAPA Scholarship
 - i. Last academic year, SAPA set a goal to donate \$1,000 (in the form of a scholarship) to a first year graduate student that is both active in SAPA and is excelling academically.
 - ii. Currently SAPA has \$200 that was designated at the end of last year to this scholarship. If we decide to pledge this amount from last year's budget, SAPA needs to fundraise \$400 a semester, in the 2012-2013 academic year.
 - iii. **What needs to be accomplished in the upcoming semester to ensure that the scholarship can be given out during the 2013 Spring Semester:**
 1. **Write up guidelines for the award, which will include information about who can apply for the scholarship, and a general write up about the application process (timeline etc...), and**
 2. **Select individuals to serve on the SAPA Scholarship Review Board. Individuals will include SPPA faculty, staff, and members of the SPPA student body.**
 - iv. **Refer to upcoming events to see information regarding SAPA's summer fundraiser.**

III. SAPA Board To-Do List

- a. **SAPA Board Meeting Schedule**

- i. A tentative Board Meeting and General Meeting Schedule will be created by the start of the school year.

b. SAPA Resources Page

- i. Steve Ottinger is in the process of updating the SAPA website to include a resources page. The resources page will include information about housing, events, and restaurants in Newark.
- ii. During the July 23rd meeting we discussed creating a crowd source checklist for incoming students. The checklist will include information on:
 - 1. Student health insurance,
 - 2. Obtaining a parking pass/ where to park on campus,
 - 3. A listing of UD bus routes (and routes that have been canceled),
 - 4. Where to obtain a UD student ID and pay campus finances, and
 - 5. Other important information for new students who are transitioning to life at UD.

c. Professional Development

- i. Cimone Philpotts (Treasurer) is spearheading SAPA's efforts to promote professional development.
- ii. During our July 23rd meeting, we briefly talked about professor Flynn and Yanich potentially hosting a professional development event. During the event, Flynn and Yanich can talk to students about writing the Policy Brief, Analytical Paper, or Thesis. **We also discussed hosting a grant-writing workshop.

d. SAPA Budget

- i. Cimone Philpotts (Treasurer) is creating a proposed budget for the 2012 Fall semester. The proposed budget should be approved and submitted by the beginning of September.
- ii. SAPA has approximately \$400 as start up money for the 2012 Fall semester

IV. Upcoming Events

a. SAPA Summer Fundraiser with UDairy Creamery

- i. On Friday, July 27th, 2012, SAPA is hosting an ice-cream fundraiser. Ice cream and toppings will be on sale in 183 Graham Hall (Graham break room on first floor) from 10AM-2PM.
- ii. It will cost \$5 for two scoops of ice-cream, and an extra \$1 for any and all toppings

b. SPPA New Student Orientation (NSO)

- i. DATE and Location: August 27th, 2012; 10AM in 106 Composites
- ii. At the meeting we discussed having SAPA Board members present at the orientation. Due to the fact that NSO is a jam-packed event, SAPA Board Members will try to approach new students and introduce themselves during the NSO Lunch, or SAPA Board Program Representatives will try to introduce themselves along side professors and key staff (time permitting). Contact Diana or Linda for tentative NSO schedule

c. Student Orientation for UD Center placement

- 1. DATE: August 24th, 2012
- 2. Institute for Public Administration (IPA): There is already a SAPA presence at IPA's Center Day orientation.

****Contact the directors of the remaining centers (or Diana and Linda) to get the date and time of each center's orientation. We want to ensure that at least one SAPA Board Member is present at each orientation.**

- Center for Applied Demography and Survey Research
- Center for Community Research and Service
- Center for Disabilities Studies
- Center for Historic Architecture and Design
- Delaware Education Research and Development Center
- Disaster Research Center

d. International Student New Student Orientation (NSO) *for Graduate students only***

- DATE and Location: The Office of international students and scholars is hosting its NSO on August 24th, 2012 in Clayton Hall Room 101 A & B from 8:30AM to 12:00PM.**
- Visit <http://www.udel.edu/oiss/> and http://www.udel.edu/oiss/new_students/welcome.html for more information.**

e. Art Loop

- Kathryn Lonczewski (Vice President) proposed that SPPA students attend Art Loop in Wilmington. A group will attend Art Loop on Friday, September 7th, 2012. Art galleries, museums, and stores will be showcasing artwork from 5PM-8PM.**
- Visit <http://www.artloopwilmingtonde.com/> for more information about Art Loop Wilmington, DE.**

f. Continuing Education (ED) get together:

- Matt Parkhurst (Continuing ED Representative) is hosting a get together for Continuing ED Students. Other interested parties are encouraged to attend. The tentative date for the event is August 23rd, 2012. More details to follow.**

g. Brown Bag Lunch:

- Allison (MUAPP Representative) is hosting a brown bag lunch for MUAPP students, and all other interested parties, on the Green. The tentative date for the event is August 31st, 2012. More details to follow.**