

SAPA Board Meeting: August 25th, 2012

- **Board Members Present:** Jason Bourke, Kelly Smith, Brooke Gessner, Amanda Brown, Gabrielle Vicari, Dave Carter, Dave Karas
- **Board Members Absent:** Ben Wallace, Verity Watson, Nadine Sabater

Agenda

1. Picnic
 2. Welcome Events
 3. Calendar/Setting Dates
 4. Newsletters
 5. Committees
 6. Questions and Concerns
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1. Picnic
 - a. The fall picnic will be held September 6th, from 4 pm to 6 pm, at Kells Park.
 - b. The location has been reserved, but the payment still needs to be sent in.
 - c. SAPA will provide the main dish, with people being asked to bring sides.
 2. Welcome Events
 - a. Board members will bring up SAPA at the New Student Orientation.
 - b. The Picnic will be the first welcome event.
 - c. The idea of holding an ice cream social was discussed.
 3. Calendar/Setting Dates
 - a. Quarter sheet handouts will be passed out with important dates for the month.
 - b. Reps should set the dates for the brown bag lunches.
 - c. The date for the general meeting will be announced shortly, after schedules are finalized.
 - d. SAPA events will now be differentiated on the Google calendar.
 - e. Procedures will be written and distributed on how to import the calendar to your own email.
 4. Newsletters
 - a. A Google Doc will be utilized to notify Brooke Gessner (Secretary) of information that needs to go in the weekly mailers.
 5. Committees
 - a. Last year's Board recommended that the officers do not head the committees.
 - b. The Committee Chairs, once established, should meet together to ensure that events are not planned on the same dates.