

## GRAD VI RW

Reading and Writing for Graduate Students (Level VI EAP R/W)

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**7-Week Timeline** (*suggested detailed lesson plans available from Nigel*)

AWG = *Academic Writing for Graduate Students* GC = *Grammar Choices* – **both required; both must be used!**

Ongoing assignments, in addition to those listed below:

- Vocabulary lists, notebooks, and weekly quizzes (**required**)
- Grammar blog – posts and comments or grammar journal (see <http://gradvi.wordpress.com> for examples) – your choice
- Reading seminar – each student leads a discussion on an article of their choice; comprehension check quiz each time (very short) - **required**

Recent Changes

- No more argument essays! Start with summary and add in response writing (final essay is summary + response)
- Non-MBA classes write a critique of an empirical research or opinion article in their graduate discipline in place of the case study
- New grammar sequence to try out.

Week	Writing	Reading	Grammar
1	Diagnostic writing in-class and homework on the theme of the session AWG p. 8-25 (tasks 8-13 for hwk) AWG p. 172-3 (plagiarism) Start summary writing (AWG Unit 5)	Reading/vocabulary diagnostic Read fictionalized case study from HBR (MBA section) or personal essays on a related issue (general: for summary practice)	Introduce grammar journals and vocab notebooks See this week's AWG assignment Clause structure, word form (Grammar Choices U1)
2	Summary writing Response to one of the essays they've read. Choose topic for final report/lit review Library research for final paper	Start reading seminar Additional summary/response practice	GC selections from U2/3: clause combination and relative clauses
3	Continue with summary writing, including paraphrasing Feeder #1: Summary (draft, peer review, revise, teacher feedback, revise again) <u>In-class</u> summary writing quiz	Optionally readings from AWG Unit 5 (Summary) Read AWG p. 174-179 Find and read relevant articles for your research group Topic/Mid-term conference for final paper	Noun clauses (GC U3) AWG p. 28-32; p. 33ff Review word form and U5 nominalization (for paraphrasing)

4 MID TERM	Feeder #2 – Email project proposal Feeder #3 – Synthesis AWG Unit 4, Data Commentary; including hedging and boosting (see p. 125-130) –	Keep researching and reading (submit lists and short summaries of articles)	Review noun clauses, U3 (to intro sources) GC U4 – verb tenses (data commentary) U4 Passive voice (including for hedging)
5	<u>In-class</u> data commentary Case analysis (MBA) <u>or</u> article critique (general section)	Textbook reading skills + short answer comprehension <u>quiz</u> (especially important for the MBA section) Look at examples of annotated bibliography	Count/noncount nouns and articles (GC U5) Modals/hedging (AWG and/or GC U6)
6	APA reference and citation practice Annotated bibliography due Practice for final – one or two summary/responses <u>in class</u>	MICUSP review article analysis Read for annotated bibliography AWG unit 3 (problem/solution), p. 83-91	Passive voice and strategies for cohesion Editing strategies Other problems as needed
7	Final review article due Monday or Tuesday Final essay (summary and response): Monday (note <u>1h45</u> , not full class period)	Cumulative vocab test (Monday or Tuesday) Final reading test: Tuesday	Grammar review Final grammar test: Wednesday

*Recommended* grading (significant deviations must be approved by the Grad VI RW Coordinator)

### Writing

30% Portfolio (1 short paper that has been heavily revised, 1 in-class essay revised once, 1 unrevised in-class writing + cover letter)

30% Report/Review Article/Case Study (2-3 drafts)

5% Annotated bibliography

15% Case study analysis or critique (revised once with minimal T feedback)

20% final essay

### Reading

20% Reading seminar comprehension checks, participation and discussion leadership

20% Short-answer comprehension questions or discipline-relevant textbook/article reading; quizzes such as in-class summary task

10% Final report reading (grade based on annotated bibliography and/or final report)

20% Vocabulary quizzes\*

20% ELI final

10% In-class theme-based reading final (can be derived from an in-class summary/response practice essay)

### Grammar

70-75% Assessments drawn from in-class writing (clause structure/combination, relative/noun clauses, verb tense, articles/nouns); optionally short tests on specific grammar points: *must* be productive (not editing, gap fill, or multiple-choice)

5-10% Grammar blog; weekly sentence editing\*

20% Final (sentence completion + source-based final essay)

The format is up to you, but please produce a vocab list and a “hit list” of grammar errors from their writing each week. The quiz includes vocab (explaining the use of words and writing sentences from pairs of words) and grammar (5-6 sentences almost exactly from the hit list for error correction). You should be able to give 5 quizzes (weeks 2, 3, 4, 5, 6) and if possible, a cumulative quiz in week 7.