Meeting date: 9/8/2021

Participant: Michael, Anthony, Shweta, Jonathan

Agenda:

Meeting time: bi-weekly, Wednesday, 4pm

Arranging coffee in every seminar (Monday 3pm)-most probably

Reach out to Andrea to inquiry about expense card.

INBRE fund: Anthony reaching out to Dr. Duncan for further information and assistance.

Winter break program: carpentry, career panel