Top 10 Takeaways from Student Profiles

1. **Overview** – called the *Thirty Second Gut Check* – within thirty seconds be able to assess a student’s academic situation – D/F courses, repeated courses, withdrawn courses, missed key courses, etc.

2. **History Tab** – view all advising notes, advising appointments and other historical actions

3. **Class Info Tab** – view current class schedule, semester-by-semester term details and more

4. **More – Conversations Tab** – view messages sent to student through BHSC platform

5. **Academic Info** – view major, major history, student ID, classification, academic standing, etc.
6. **Categories** – data feeds from UDSIS based on students with various attributes such as Transfer, Veterans, Honors, Athletes, STEM major and more; this section of the platform also includes the student’s assigned advisors and expected graduation date.
7. **Message** – use to email or text pertinent academic information; messages routes to student’s UD email address or cell phone number on file; replies back will return to UD email address and be captured in the BHSC platform’s Conversations. Also refer to the BHSC Advisor Resources on *Using the Platform for Messages and Notes* and *Sending Email or Text Messages*.

8. **Note** – use to add pertinent notes not necessarily associated with a particular advising appointment. Also refer to the BHSC Advisor Resource on *Creating Advising Reports and Notes*.

9. **Advising Report** – use to add pertinent notes associated with a particular advising appointment or use to capture advising appointment details (date/time/duration/etc.) which can help quantify advising workload within Report options. Also refer to the BHSC Advisor Resources on *Reporting Page* – Advisor Reports and on *Creating Advising Reports and Notes*.

10. **Alert/Referral** – use to proactively connect students with on-campus resources; the referral office involved will outreach to the student directly in order to offer support. Also refer to the BHSC Advisor Resource on *Issuing Alerts and Referrals*.