BHSC Notes & UD Advisor Notes

March 2017 Update

Notes FROM UD Advisor Notes

Overall: As of Dec 15, 2016, notes extracted from UD’s Advisor Notes are available on active students into the BHSC platform. The BHSC Leadership Team is contemplating if/when UD will pursue a subsequent notes dump as we transition from Advisor Notes altogether. The caveats to this upload are:

□ Intake Forms – the upload does not include UD Intake Form details.

□ Missing/Nonexistent Users – a small percentage of notes are not included because the users do not exist within BHSC (e.g. an advisor has since left the university and not seen as an active, existent user in BHSC.)

□ Overall Takeaway – The vast majority of notes from Advisor Notes are loaded for active students in BHSC. If working on a sensitive matter and relying on notes as a critical historical reference, users are still encouraged to reference multiple resources, such as Advisor Notes, personal emails, etc. BHSC does not include any notes for students that were not active/captured in the Dec. 15th extract.

Notes FROM BHSC Platform

Overall: On a temporary basis, there is a nightly feed that pull BHSC Notes (taken since BHSC go-live of Oct. 3rd) and sends them into Advisor Notes. The plan is for this nightly feed to continue until the entire campus has access to BHSC.

□ The nightly feed has the capability to send BHSC Note details – this does not include Advising Report details.

Future of UD Advisor Notes

Overall: As the university transitions users into the BHSC platform, there will be a simultaneous transition from UD Advisor Notes. Notetaking functionality will be removed from UD’s Advisor Notes system and that system will be renamed, likely called Advising Views, and repurposed to hold UD-specific business related to student advisement, such as UD webform posts. Important updates around the repurposed Advising Notes transition:

□ Notetaking Functionality Removed – Eventually, all advising notes for undergraduate students will be taken in BHSC. Similarly, features that BHSC accommodates, such as student photo and student contact information, will not be found in Advising Views, since those capabilities exist in BHSC.

□ Excused Absence & Degree Checkout – These business processes will be extracted from the current Advisor Notes system and the same/similar functionality will remain, simply in the form of webforms.

□ About this Student, Admission Profile & Test/Transfer Credit Summaries – These functionalities will remain in the new Advising Views as their presentational format is desirable and specific to UD.

□ Timing – The timing of this transition is being targeted for Fall 2017, however, there are a number of priorities to balance as compared to resources. BHSC staff/REGO/IT are working closely on those priorities. Advisor Notes functionality will not be cut off/lost until the repurposed Advising Views system is ready.